

THE PHOTOGRAPHERS' GALLERY

Job Description

Post:	Curator
Team:	Programming Team
Responsible to:	Senior Curator
Contract:	40 hours a week (Variable Hours) fixed term, maternity cover, 9 months
Full-time Salary:	£24,000-£30,000 pa
Holiday:	23 days per annum (Pro-rata for 9 months = 17.5 days)

The Photographers' Gallery – Background

The Photographers' Gallery is the UK's leading centre for the presentation and exploration of photography in all its forms and a dedicated home for an international photographic community. Established in London in 1971, the Gallery has been instrumental in reflecting photography's pivotal role in culture and society and championing its position as a leading art form through a rich programme of exhibitions, talks, events, workshops, courses and other activities.

Organisational Purpose:

Our mission: To champion photography for everyone

Our Vision: To stimulate public understanding and deeper engagement with photography and its value to society.

Our Key Aims:

1. To be the UK's leading photographic gallery with international impact
2. To be the driving force for debate and new thinking about the role of the photographic image in society today
3. To place innovative learning, diversity, and excellence at our core
4. To ensure long-term sustainability for the gallery and all its activities

The Photographers' Gallery is a registered charity with a turnover of £3.6 million per annum. It is part funded by Arts Council England and by individuals, companies, and charitable trusts. Its trading activities contribute significantly to income.

Programming Team

The Programming team is responsible for leading on the Gallery's public exhibition and education programmes and resources, and is managed overall by the Director. The team consists of a variety of part-time and full-time positions including: Head of Exhibitions, Senior Curator, Curator, Curator (Digital Programmes), Digital Producer, Head of Education & Projects, Curator (Talks and Events) and Curator (Schools and Young People). The team is further supported and advised by freelancers, consultants and temporary staff and works closely with other staff teams to ensure the Gallery presents a coherent, integrated public programme.

The Role

As Curator at The Photographers' Gallery your role will focus on curating, organising, managing and administering all aspects of The Photographers' Gallery's *Deutsche Börse Photography Foundation Prize 2022* as well as offering general support to the curatorial team.

We are particularly interested in applications from people from backgrounds which are underrepresented in the museums and galleries sector, including people from low-income backgrounds, people with disabilities and people from Black, Asian and ethnically diverse backgrounds.

About the Photography Prize

The *Deutsche Börse Photography Foundation Prize* is an annual award established by The Photographers' Gallery, London, in 1997 and in partnership with the Deutsche Börse Group since 2005 to identify and support talent, excellence and innovation. Each year, photography professionals are invited to nominate photographers who have made outstanding contributions to the medium. From this, four projects are shortlisted by an international jury. The shortlisted projects will be exhibited in London and then travel to Frankfurt/Eschborn. An accompanying catalogue with commissioned texts is also published for the exhibition.

Specific responsibilities:

In liaison with the Senior Curator, and in addition to general support for the curatorial team on a range of exhibition projects, this role will focus on the organization and administration of all aspects of the *Deutsche Börse Photography Foundation Prize 2022*, including:

- The nomination process, online submission process, researching new and existing academy members, contacting relevant individuals and facilitating individual artist nominations, checking eligibility guidelines;
- Coordinating the 2022 Prize Jury, liaising with Jury members, coordinating the two jury days, including formatting presentations, hospitality, travel and accommodation;
- Liaising with the Senior Curator and Director on communication with the shortlisted artists and all aspects of their participation in the Prize;
- Ensure communication with the Prize partners, in liaison with the Senior Curator and Director, is kept up to date and professional;
- Work with press and communications departments to compile press releases, texts for website and other materials related to the Prize and shortlisted artists/projects;
- Produce the 2022 Prize catalogue, including liaising with the Senior Curator on concept, writers and contributors, liaise with designer, translators, and printers to ensure the catalogue is delivered on budget and in time;
- In liaison with senior team members, curate, administrate, install and deliver the Deutsche Börse Photography Foundation Prize exhibition (Feb – June 2022) including dealing with loans and contracts, transportation, insurance, monitoring environmental conditions and internal controls, coordinating with relevant external and internal partners, technicians, events and education teams;
- Ensure that budgets are agreed with the Senior Curator, Deputy Director (Operations and Finance) and the finance manager;
- Ensure that the Development team are provided with sufficient information to prepare applications to individuals, sponsors, Trusts and Foundations and other revenue streams as and when required;
- Coordinating the Prize exhibition tour to Germany;
- Ensuring the smooth running of the prize giving ceremony in September 2022 including liaison with all other relevant team members and departments, artists travel and accommodation;
- Present exhibition tours, curators talks and other public speaking as and when required;
- Ensure all aspects of the budget, administration and realization of the Prize are performed in an organised, efficient and professional manner.

Person Specification

- Experience of curatorial and administrative work within the contemporary photography/visual arts field;
- Hands-on experience of curating, administrating and delivering exhibitions, projects and publications within a specified budget and deadline;
- Excellent presentation and communication skills – demonstrable record of scholarly/ writing for broad audiences, press and development;

- Public speaking skills;
- In depth knowledge of international contemporary photography reflected by good working relationships with a wide range of artists/photographers - broad understanding of historic and other forms of photography;
- Experience of contributing to the general management of a gallery;
- Excellent project management skills and evidence of cross-team working;
- A good understanding and experience working with digital/online content;
- Problem-solving skills with an eye for detail;
- Calm approach under pressure;
- Team player, hands on when necessary;
- The ability to work within a fast-moving environment and to deliver within restricted time, space and financial resources;
- Ability to work with a diverse range of people.

Closing Date for Application is: August 2nd 2021 at 12pm

Interviews will be held on: week beginning 9th August 2021

The Photographers' Gallery is committed to equal opportunities and encourage applications from all persons without discrimination.

Whilst the above person specification is a useful guide to the experience level expected, we welcome applications from anyone who feels they could bring alternative skills or qualifications to the role, which would be of equal if not more benefit to the position and the organisation.

To apply download an application form from <https://thephotogrpahersgallery.org.uk/about-us/careers-tpg>
Send completed application forms to Vacancies@tpg.org.uk

The Photographers' Gallery is a registered Charity no. 262548.

